

Princeton University
Department of Electrical Engineering

REQUEST FOR ACADEMIC LEAVE OF ABSENCE FOR THREE DAYS OR MORE

This form should be submitted to the Department Chair at least one week in advance of
the proposed leave

_____ Name _____ Date _____

Absent from: _____ to: _____

Purpose of leave, name of conference, place, title of paper, etc.: _____

Should this information be publicized in Engineering News? Yes: _____ No: _____

Where you can be reached in the event of an emergency: _____

Local contact in an emergency: Name, address, phone: _____

Disposition of classes: Course Number(s): _____

Disposition of advising and other responsibilities: _____

Peter Ramadge, EE Department Chair

Date